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DATE: 13 June 2014

PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Meeting to be held on Tuesday 17 June 2014

Please see the attached report(s) marked "to follow" on the agenda.

12.1 Budget Monitoring (Pages 1 - 10)

Copies of the documents referred to above can be obtained from
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Report No.
FSD14033

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety Portfolio Holder

For Pre-decision scrutiny by the Public Protection & Safety PDS Committee on

Date: 17th June 2014

Decision Type: Non-Urgent Non-Key

Title: **BUDGET MONITORING 2014/15**

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environmental and Community Services

Ward: Boroughwide

1. Reason for report

This report provides an update of the latest budget monitoring position for 2014/15 for the Public Protection and Safety Portfolio based on expenditure and activity levels up to 31st May 2014. This shows a balanced budget.

It reports the level of expenditure and progress with the implementation of the selected project within the Member Priority Initiatives and provides details of the latest expenditure within the Community Safety Budget as set out in Appendix 3.

The report also has brief details of the Summer Diversion Activities.

2. **RECOMMENDATION(S)**

2.1 The Portfolio Holder is requested to:

2.1.1 Endorse the latest 2014/15 budget projection for the Public Protection and Safety Portfolio.

2.1.2 Note the progress of the implementation of the targeted Neighbourhood activity project.

2.1.3 Agree to contribute £36,000 to the 2014 Summer Diversionary Activities from the 2014/15 Portfolio Holder Grants for Youth Diversion projects.

2.2 The PDS Committee is asked to comment on the allocation of Community Safety expenditure as set out in Appendix 3.

Corporate Policy

1. Policy Status: Existing Policy: Sound financial management
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Public Protection & Safety Portfolio Budgets and earmarked reserve for Members Priority Initiatives
 4. Total current budget for this head: £2.626m and £150k
 5. Source of funding: Existing revenue budgets 2014/15 and the earmarked reserve for Member Priority Initiatives
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Staff

1. Number of staff (current and additional): 58 ftes
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2014/15 projected outturn is detailed in Appendix 1, with a forecast of projected spend for each division compared to the latest approved budget and identifies in full the reason for any variances.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.
- 3.3 Council on 26th March 2012 approved the setting aside of £2,260k in an earmarked reserve for Member Priority Initiatives. The Public and Protection and Safety Portfolio is responsible for the delivery of one of the projects – Targeted Neighbourhood Activity with an allocation of £150k.
- 3.4 Appendix 2 has the details of the progress of this scheme.
- 3.5 Within the 2014/15 Community Safety Budget there are a number of budgets that are subject to Portfolio Holder authorisation and for information these budgets are listed below: -

Expenditure requiring Portfolio Holder approval

	2014/15 Budget £	Allocation Agreed to Date £	Current Bids £	Balance of Budget Unallocated £
Portfolio Holder Initiative Fund Grants	44,930	0	2,200	42,730
Youth Diversion Expenditure	48,250	9,000	36,000	3,250
Operation Payback	7,000	0	0	7,000
	100,180	9,000	38,200	52,980

Summer Diversion Activities

- 3.6 The Summer Activity programme will run between Wednesday 23 July and Friday 29th August over 31 days and will include 2 special Saturday park events.
- 3.7 The programme has been designed in consultation with the Portfolio Holder and will operate between 2pm and 6pm. The details of the programme are included at Appendix 4.
- 3.8 The programme will be promoted through the same channels as last year and it is anticipated that there will be the same level of participation achieved of approximately 11,000.
- 3.9 The total cost of the programme is expected to be £71k, excluding ‘in kind’ staff time. The breakdown of the expenditure and funding is detailed in the finance section below.
- 3.10 Activities will be provided for the age groups 8-19 with Mytime providing activities for the older age groups on certain days of the programme. There will be a Health Promotion presence at

certain of the parks, but the level of presence will be dependent on staff availability during the summer.

- 3.11 Approval is sought from the Public Protection and Safety Portfolio Holder for a contribution of £36,000 towards the cost of the activities, funded from the 2014/15 Portfolio Holder Grants budget for Youth Diversion projects.

4. POLICY IMPLICATIONS

- 4.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 4.2 Bromley's Best Value Performance Plan "Making a Difference" refers to the Council's intention to remain amongst the lowest Council Tax levels in outer London and the importance of greater focus on priorities.
- 4.3 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2014/15 to minimise the risk of compounding financial pressures in future years.
- 4.4 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council's budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The latest projections from managers show that there is a balanced budget for the Public Protection and Safety Portfolio for 2014/15.
- 5.2 Appendix 2 shows that an amount of £55k has been spent/committed for the Targeted Neighbourhood Activity project.
- 5.3 To date, a total of £9,000 has been committed/spent from the community safety budgets as detailed in Appendix 3, leaving an unspent balance of £91,180. Bids of £38,200 for a Purple Flag Scheme and the Summer Diversion Activities have been submitted to be considered by the Portfolio Holder.
- 5.4 The table below summarises the estimated costs and funding of the summer diversion activities:

Costs

Staffing	11,020
Commissioned activities	45,090
Other equipment and materials	11,980
Marketing	2,630
Total estimated costs	70,720

Funding

Community Safety contribution	36,000
Public Health contribution	10,000
Contribution from the 'Tackling Troubled Families' programme	19,720
Affinity Sutton	5,000
Total estimated funding	70,720

5.5 In addition to the funding above, ECHS will be providing 'in kind' funding totalling £21,630, by supplying staff time for planning and organising delivery of the Summer Programmes as well as diverting Bromley Youth Service staff to deliver the activities for the parks days.

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2014/15 budget monitoring files within ECS finance section

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Public Protection & Safety Portfolio Budget Monitoring Summary as at 31st May 2014

2013/14 Outturn £'000	Division Service Areas	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
432	Public Protection Community Safety	313	313	313	0		0	0
322	Mortuary & Coroners Service	348	348	348	0		0	0
1,584	Public Protection	1,687	1,687	1,687	0		0	0
2,338	TOTAL CONTROLLABLE FOR PPS	2,348	2,348	2,348	0		0	0
172	TOTAL NON CONTROLLABLE	6	6	6	0		0	0
236	TOTAL EXCLUDED RECHARGES	272	272	272	0		0	0
2,746	PORTFOLIO TOTAL	2,626	2,626	2,626	0		0	0

Analysis of Members' Initiatives - Earmarked Reserves @ 31.05.14

Item	Divison / Service Area	Responsible Officer	Allocation £'000	Spend To Date £'000	Commitments £'000	Total Spend & Commitments £'000	Balance Available £'000	Comments on Progress of Scheme
Targetted Neighbourhood Activity	PPS - Public Health Complaints & Anti-Social Behaviour	Jim McGowan	150	44	11	55	95	A report will be presented to the September PDS committee with details of proposals for spending the balance of this fund.
TOTAL			150	44	11	55	95	

Portfolio Holder Funds 2014/15

	Budget Allocation £	Actual Spend £	C'mitmnts To date £	Current Bids £	Budget Balance £
Portfolio Holder Fund Grants (£44,930)					
Puple Flag Scheme				2,200	
				0	
				0	
	44,930	0	0	2,200	42,730
Youth Diversion Expenditure (£48,250)					
Coney Hall Skateboard Facility			6,000		
Summer Activity Fund			0	36,000	
Boxing 4 Schools			3,000		
				0	
				0	
	48,250	0	9,000	36,000	3,250
Operation Payback (£7000)	7,000	0	0	0	7,000
					0
Total Portfolio Holder's Grants 2014/15	100,180	0	9,000	38,200	52,980

Programme of Events for the Summer Diversion Activities

Date	Park	Ward
Week 1		
Wednesday 23rd July	Priory Gardens	Orpington
Thursday 24th July	Queens Gardens	Bromley Town
Friday 25th July	Penge Rec	Penge & Cator
Week 2		
Monday 28th July	Norman Park	Hayes & Coney Hall
Tuesday 29th July	Biggin Hill Rec	Biggin Hill
Wednesday 30th July	St Mary Cray Rec	Cray Valley East
Thursday 31st July	Mottingham Sprots Ground	Mottingham & Chislehurst North
Friday 1st August	Kelsey Park	Kelsey & Eden Park
Saturday 2nd August	Special Saturday Queens Gardens	Bromley Town
Week 3		
Monday 4th August	Tubbendon Lane	Farnborough & Crofton
Tuesday 5th August	Coney Hall Rec	Hayes & Coney Hall
Wednesday 6th August	Petts Wood Rec	Petts Wood & Knoll
Thursday 7th August	Chislehurst Rec	Chislehurst
Friday 8th August	Royston Fields	Penge & Cator
Week 4		
Monday 11th August	Poverest Park	Cray Valley East
Tuesday 12th August	Tugmutton Common	Farnborough & Crofton
Wednesday 13th August	St Pauls Cray Rec	Cray Valley East
Thursday 14th August	Whitehall Rec	Bickley/Bromley Common & Keston
Friday 15th August	Croydon Road Rec	Kelsey & Eden Park
Saturday 16th August	Special Saturday Norman Park	Hayes & Coney Hall
Week 5		
Monday 18th August	Churchfields Rec	Clockhouse
Tuesday 19th August	Glentrammon Rec	Chelsfield & Pratts Bottom
Wednesday 20th August	Hoblingwell Wood Rec	Cray Valley West
Thursday 21st August	Queensmead Rec	Bromley Town
Friday 22nd August	Crystal Palace Park	Crystal Palace
Week 6		
Monday 25th August		
Tuesday 26th August	Biggin Hill Rec	Biggin Hill
Wednesday 27th August	Grassmead Rec	Orpington
Thursday 28th August	Kinsmeadow	Plaistow & Sunridge
Friday 29th August	ChurchHouse Gardens	Bromley Town